

**Qualifications:**

Student of Marketing, Advertising/PR, or related field. Previous internship or volunteer experience preferred.

**Summary/Objective:**

Works with the Marketing and Communications Coordinator to promote the mission of Habitat for Humanity of Greater Orlando

**Office Location:**

4116 Silver Star Rd. Orlando, FL 32808

**Type:**

Volunteer/part time. Minimum 2 days per week, 4 hours per day

**Skills Required:**

- Excellent written and oral communication skills
- Ability to track and organize multiple projects
- Accuracy and attention to details
- Works well under deadlines and able to prioritize workload
- Full knowledge of social media platforms: Facebook, Twitter, Instagram, LinkedIn, YouTube, & Pinterest
- Capable of working independently
- Creative problem-solver

**Specific Responsibilities/Essential job functions:**

- Reports directly to the Marketing and Communications Coordinator
- Writes content for various materials including print newsletters, e-newsletters, blogs, and social media posts
- Performs other duties as assigned

**Habitat for Humanity Greater Orlando & Osceola County** partners with people in the community to build or improve homes. Habitat homeowners help build their own homes alongside volunteers, and pay an affordable mortgage. The program assists Habitat homeowners to achieve the strength, stability and independence they need to build a better life for themselves and for their families.

**To Apply:**

Please send resumes and cover letters to [internship@habitorlandoosceola.org](mailto:internship@habitorlandoosceola.org). All resumes will be reviewed upon receipt.

*HGOO is an equal opportunity employer and seeks to employ and assign the best qualified personnel for all our positions in a manner that does not unlawfully discriminate against any person because of race, color, religion, gender, marital status, age, national origin, physical or mental disability, sexual orientation, veteran/reserve national guard status, or any other status or characteristic protected by law.*